

2-8-1957

## Board of Trustees Meeting Minutes 1957-02-08

Bowling Green State University

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The motion carried, the following persons voting "aye": Bachman; Donnell; Reams; Rodgers; Schwyn.

It was moved by Mr. Schwyn, seconded by Mr. Bachman, that the appointments, leaves, and promotions as reported by the President be confirmed. The motion carried, the following persons voting "aye": Bachman; Donnell; Reams; Rodgers; Schwyn.

Resignations:

Leonard L. Cipra, Manager of Commons, effective August 25, 1956  
 R. Thelma D'Almaine, Assistant Professor of Biology, effective August 1, 1956  
 William R. Gibbon, assistant, Office of University Publications and News Service, effective October 15, 1956  
 Thora M. Kille, Office Assistant, effective August 10, 1956  
 George Muellich, Assistant Professor of Health and Physical Education, effective July 21, 1956  
 Herbert Muntz, Assistant Professor of English, effective August 22, 1956

New appointments to the faculty for 1956-57:

Louis Acuff, Assistant Professor of Business Administration  
 Gordon E. Beck, Instructor in Speech  
 Stewart Berry, Assistant Professor of Industrial Arts  
 Edwin C. Bomeli, Associate Professor of Accounting  
 Morris Golden, Instructor in English  
 Marian E. Gray, Librarian with faculty rank of Instructor  
 Ernest Hamilton, Instructor in Biology  
 Cecil N. Hinman, Lecturer in Accounting  
 Walter R. Hobbs, Jr., Instructor in Education  
 Paul B. Kannowski, Instructor in Biology  
 James Knierim, Assistant Instructor, Freshman Basketball Coach, and Freshman Baseball Coach (12 months)  
 Daniel Leary, Instructor in English  
 Charles Bernard Smith, Instructor in Business Education  
 Brian Sutton-Smith, Visiting Lecturer in Psychology

New appointments to the administrative staff for 1956-57:

D. Glenn Christian, Engineer, University Union, (12 months)  
 Lois Coutant, Library Assistant, (12 months)  
 Gertrude Davenport, Office Assistant and Secretary, Office of the Provost, (12 months)  
 Marjorie A. Hodgson, Library Assistant, (12 months)

Promotions in faculty rank, effective with the beginning of the academic year 1956-57:

Stuart R. Givens, from Instructor to Assistant Professor of History  
 Raymond Yeager, from Instructor to Assistant Professor of Speech

Leave of absence for the academic year 1956-57 and 1957-58:

Robert T. Austin, Instructor in Industrial Arts and Engineering Drawing

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 Attest:

E. T. Rodgers  
 President

Alva W. Bachman  
 Secretary

Bowling Green, Ohio  
 February 8, 1957

The Board of Trustees met Friday afternoon, February 8, 1957, all members being present: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; J. C. Donnell II, Treasurer; Frazier Reams.

The minutes of the meeting of November 23, 1956, were approved.

The President reported that, after careful consideration of many names submitted, the Faculty Committee on Honorary Degrees had recommended and a majority of the members of the faculty had voted that the following persons be awarded honorary degrees as indicated:

Hilda Maehling	Doctor of Pedagogy
Donald Cryer	Doctor of Divinity
Donald M. Hobart	Doctor of Science in Business
Ernest Oscar Melby	Doctor of Laws

It was moved by Mr. Donnell, seconded by Mr. Reams, that honorary degrees be awarded as recommended by the Faculty Committee on Honorary Degrees, the following persons voting "aye": Bachman; Donnell; Reams; Rodgers; Schwyn.

President McDonald presented to the Board of Trustees the following proposed constitution for an association of the alumni of Bowling Green State University, as transmitted under date of February 5, 1957, by the Committee on Alumni Organization and Relationships:

CONSTITUTION OF THE  
 BOWLING GREEN STATE UNIVERSITY ALUMNI ASSOCIATION

Article I. NAME

Section 1. The name of this organization shall be the Bowling Green State University Alumni Association.



Article II. MEMBERSHIP

- Section 1. Recipients of degrees from Bowling Green State University shall be active members. Former students, without degrees, with sixty (60) or more hours of work shall become active members after a period of three (3) years of separation from taking courses at the University.
- Section 2. Former students in good standing and who have completed fifteen (15) or more but less than sixty (60) hours of work at the University shall be associate members.
- Section 3. The Board of Directors may elect by a two-thirds (2/3) vote at a regular meeting those it considers appropriate as Honorary members.

Article III. PURPOSE

- Section 1. The purpose of the Association shall be to stimulate and maintain the interest of the alumni in the progress of the University, and to preserve and further the feeling of loyalty and fellowship between the institution and its graduates and former students.

Article IV. BOARD OF DIRECTORS

- Section 1. All business and activities of the Association shall be the responsibility of a Board of Directors of thirty-one (31) members.
- Section 2. Thirty (30) members of the Board of Directors shall be elected by the active alumni. The immediate past president, if the term for which he was elected to the Board has expired, shall be a member of the Board.
- Section 3. The Director of Alumni Affairs of Bowling Green State University, or his representative, shall attend all meetings of the Board of Directors. The Director shall serve the Association as Executive Secretary.
- Section 4. A vacancy on the Board of Directors by reason of resignation or death shall be filled for the unexpired term in the following manner: the President of the Association shall appoint an eligible person from the group in which the vacancy occurred, subject to confirmation by a two-thirds (2/3) vote of the Board of Directors.
- Section 5. Sixteen (16) members of the Board of Directors shall constitute a quorum for the transaction of business.
- Section 6. The term of office for newly elected Directors, for all purposes other than organization of the new Board, shall begin at the close of the annual meeting. For the purpose of effecting the annual organization of the Board, the personnel of the new Board shall be convened immediately prior to the annual meeting.
- Section 7. No Director who has held office for a full term shall be eligible for a second term until the expiration of at least one year.

Article V. ELECTIONS

- Section 1. At each election period, the total group of active alumni of the University for whom addresses are known, other than the three most recent graduating classes, shall be divided into four groups as equal in numbers as consecutive class years will permit. The earliest chronological group of active members shall be designated as group one, and the three most recent graduating classes shall be designated as group five. Groups two, three, and four shall fall between in chronological order. If a person receives two or more degrees from the University, the first degree received shall determine the group to which he belongs. Active members without degrees shall be grouped with the class that graduated during the year of the member's last attendance.
- Section 2. Each year ten (10) directors shall be elected for terms of three years, as follows: the class graduating through June in the current year and each of groups one, two, three, and four shall elect two directors for three-year terms.
- Section 3. Nominations and elections shall be by mail ballot of active alumni in each group with known mail addresses, according to the following procedure:
- Nominating ballots shall be mailed to the active alumni in the group at least ninety (90) days prior to the annual meeting and returned on or before seventy (70) days prior to the annual meeting. Each active member shall be entitled to submit one name in nomination. The names of the four persons in the group receiving the largest number of nominating votes shall be considered nominees.
  - Election ballots, submitting the names of nominees together with brief personal write ups, shall be transmitted by mail to the active alumni in the group at least forty (40) days prior to the annual meeting and returned on or before twenty (20) days prior to the annual meeting. The two persons in each group receiving the largest numbers of votes shall be declared elected.
  - All ballots received in accordance with paragraphs a and b above shall be collected and tallied by a committee of three tellers appointed by the President of the Association.
  - In the event that tie votes prevent the identification of the four highest on the nominating ballot, the committee of tellers shall select the four nominees for the group from among those who are tied; and in the event that a tie vote occurs on the election ballot, the Board of Directors shall cast the electing ballot to break the tie.

Article VI. OFFICERS

- Section 1. The officers of the Association shall be President, Vice President, Recording Secretary, and Treasurer. These officers shall be elected by the Board of Directors from its elected membership. The term of office of the President, Vice-President, Recording Secretary, and Treasurer shall be one year. To assure wide representation in the leadership of the Association, a person may serve the Association as President for only one term. The term of each office shall begin following the installation service at the close of the annual meeting.

Article VII. FUNCTIONS OF BOARD OF DIRECTORS

Section 1. The Board of Directors shall serve as the policy-making and executive body of the Association and shall have the following specific duties:

- a. Issue charters for the establishment of official regional, state, or local organizations of Bowling Green State University alumni.
- b. Serve as the official body of the Association in connection with the original appointment or the filling of a vacancy in the office of Director of Alumni Affairs, who shall be appointed by the President of the University, subject to the approval of the Board of Directors of the Alumni Association, and shall be compensated by the University.
- c. Jointly with the Bowling Green State University Foundation, Inc., plan and conduct financial drives among alumni for the University, the proceeds of which, except as provided in Article VIII paragraph a, shall go to the Foundation.
- d. Determine policy and procedures for administering the finances of the Association.
- e. Serve as the advisory committee to the editor of the Bowling Green State University Magazine and Alumni Register.
- f. Direct the planning of the annual meeting and other events and activities sponsored by the Association.
- g. Make an annual report of its activities to be presented at the annual meeting and distributed to the alumni.
- h. Make such by-laws and regulations as in its judgment shall be necessary for the transaction of the business of the Board and the direction of the affairs of the Association, in accordance with the provisions of this constitution.

Article VIII. FINANCES

Section 1. The finances of the Association shall be administered as follows:

- a. From the proceeds of financial drives among alumni as described in Paragraph c of Article VII above, there shall be set aside two dollars per annum for each alumni contributor who makes an unrestricted contribution, to be turned over to the Treasurer of the Association.
- b. The Board of Directors shall develop annually an operating budget for the following purposes: to finance the annual meeting of the Association and meetings of the Board of Directors; and to cover such other operating expenses as are necessary for the activities of the Association in accordance with the provisions of this constitution.
- c. The Treasurer of the Association shall make from Association funds such expenditures as are authorized by the Board of Directors. All checks of the Association shall be signed by the Treasurer and countersigned by the Executive Secretary.
- d. The Board of Directors shall provide for an annual audit of Association funds by a Certified Public Accountant.

Article IX. MEETINGS

Section 1. There shall be an annual meeting of the Association at the University on Alumni Day during the June commencement week.

Section 2. In conjunction with the annual meeting, the Board of Directors shall sponsor class reunions on the basis of a regular schedule to be established by the Board.

Section 3. There shall be at least two meetings of the Board of Directors each year. One of these meetings shall be the organization meeting to be held prior to the annual meeting on Alumni Day. The times of other meetings shall be determined by the Board.

Article X. BOWLING GREEN STATE UNIVERSITY FOUNDATION, INC.

Section 1. The President and immediate past president of the Association shall be members of the Board of Directors of the Bowling Green State University Foundation, Inc.

Article XI. AMENDMENTS

Section 1. Proposed amendments may be initiated in writing by two-thirds (2/3) of the Board of Directors or by a petition in writing signed by seventy-five (75) or more active alumni. Upon approval by the Board of Directors and by the Board of Trustees of the University, the proposed amendment shall be submitted to the active alumni in a manner similar to an election ballot. An affirmative vote of three-fourths (3/4) of the total votes cast on the amendment shall render the amendment effective.



Article XII. ESTABLISHMENT OF ASSOCIATION

Section 1. This constitution shall become effective and the Association herein described shall be duly established as the official association of alumni of Bowling Green State University upon the completion of the following steps:

- a. The Board of Trustees of Bowling Green State University, in which the government of the University is legally vested, will adopt a resolution giving this Association full authority and responsibility for the alumni program of the University, such resolution of the Board to become the basis of the relationship between the Association and the University.
- b. A copy of this constitution, accompanied by the resolution of the Board, shall be published in the Bowling Green State University Magazine and sent to all active alumni with known mail addresses.
- c. A mail ballot for voting on the establishment of the Association shall be sent to each active alumnus, as defined in Article II above, under the direction of the Committee on Alumni Organization and Relationships.
- d. A nominating ballot for the initial election of Directors shall be mailed to each active alumnus at the same time the above mentioned ballot is sent.
- e. The ballots received within twenty (20) days after date of mailing shall be opened and canvassed under the direction of the Committee on Alumni Organization and Relationships.
- f. A majority of the votes canvassed from active alumni favoring the adoption of this constitution and the establishment of the Association shall render this Constitution effective.

Section 2. The Committee on Alumni Organization and Relationships shall proceed with the initial election and organization of the Board of Directors, as follows:

- a. In 1957, ten (10) directors shall be elected for three-year terms, ten (10) for two-year terms, and ten (10) for one-year terms, as follows: the class of 1957 shall elect two directors for three-year terms; the class of 1956 shall elect two directors for two-year terms; the class of 1955 shall elect two directors for one-year terms; and each of groups 1, 2, 3, and 4 shall elect two directors for three-year terms, two for two-year terms and two for one-year terms.
- b. The Board of Directors thus elected shall convene at the call of the Committee on Alumni Organization and Relationships for the purpose of organization.
- c. The last president of the former Bowling Green State University Alumni Association, Incorporated, which has voluntarily dissolved to insure unification of all alumni in the new Association, shall serve for the first year as a member of the Board of Directors of the Association established under this constitution and shall serve for the year 1957-58 as a member of the Board of Directors of the Bowling Green State University Foundation, Inc., in lieu of the immediate past president of the new Association.

It was moved by Mr. Donnell, seconded by Mr. Bachman, that the following resolution be adopted:

WHEREAS, the establishment of an association of all alumni of Bowling Green State University, with equal voice and opportunity for participation, is highly desirable for the further advancement of the University, and

WHEREAS, the Committee on Alumni Organization and Relationships has proposed the establishment of the Bowling Green State University Alumni Association, under a constitution which would promote values and relationships important to the University and to all alumni, and

WHEREAS, this resolution of the Board of Trustees becomes the basis of the relationships between the Bowling Green State University Alumni Association and the University under the provisions of Article XII, Section 1, paragraph (a), of said constitution;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Upon approval by a majority of the votes of active alumni returning mail ballots in accordance with the provisions of the constitution submitted under date of February 5, 1957, by the Committee on Alumni Organization and Relationships, the Bowling Green State University Alumni Association shall be established, approved, endorsed, and officially recognized as the representative organization of all Bowling Green State University alumni to operate in accordance with the provisions of said constitution as proposed or as hereafter amended with the specific approval of the Board of Trustees;
2. The Bowling Green State University Alumni Association, beginning with the organization of its first Board of Directors as provided in the constitution hereinabove mentioned, shall be vested with full authority and responsibility for the alumni program and activities of the University, guided and controlled by the stated purpose of the Association: to stimulate and maintain the interest of alumni in the progress of the University, and to preserve and further the feeling of loyalty and fellowship between the institution and its graduates and former students;
3. The University shall provide offices and headquarters for the Bowling Green State University Alumni Association; shall employ a Director of Alumni Affairs to serve as its Executive Secretary; shall maintain University records and mailing lists to facilitate the operations of the Association in accordance with its constitution; shall publish the Bowling Green State University Magazine and Alumni Register as a medium of communication between the University and its alumni and friends; and shall otherwise cooperate with and assist the Board of Directors of



the Association in the fulfillment of the purposes and provisions set forth in its constitution;

4. The Bowling Green State University Alumni Association and its officers, branches, and representatives shall serve as a bulwark for academic integrity in the educational and internal program of the institution by safeguarding the officers and faculty of the University against pressures from outside the legally responsible governing board and officials of the University and the State of Ohio.
5. Any organization which operates in the name of the alumni of Bowling Green State University, or any segment thereof, shall be chartered by and maintain continuous branch affiliation with the Bowling Green State University Alumni Association; and shall be governed by the purposes and provisions set forth in the constitution of said Association.

This resolution shall become effective immediately and shall continue in force so long as the Bowling Green State University Alumni Association continues to operate in accordance with the principles and provisions set forth in this resolution and in its constitution.

The motion carried, the following persons voting "aye": Bachman; Donnell; Reams; Rodgers; Schwyn.

It was moved by Mr. Schwyn, seconded by Mr. Reams, that the following changes in fees be adopted, effective at the beginning of the academic year 1957-58:

Individual and remedial instructional fees as follows:

Guidance and Research 111--\$25.00  
Guidance and Research 121 and 122--\$10.00  
Applied Music--\$30.00 per hour

Excess registration fee--\$10.00 per semester hour for each hour in excess of 17 for which the student registers in one semester

Incidental fee for part-time study--\$5.50 a semester hour (to bring part-time incidental fee in line with full-time incidental fee, as previously voted)

The motion carried, the following persons voting "aye": Bachman; Donnell; Reams; Rodgers; Schwyn.

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Attest:

E. T. Rodgers

President

Alva W. Bachman

Secretary

Bowling Green, Ohio  
June 17, 1957

The Board of Trustees met at 2:30 p.m., Monday, June 17, 1957, all members being present: E. T. Rodgers, President; Carl H. Schwyn, Vice President; Alva W. Bachman, Secretary; J. C. Donnell II, Treasurer; Frazier Reams.

The minutes of the meeting of February 8, 1957, were approved.

The reappointment of J. C. Donnell II by Governor C. William O'Neill to a new five-year term on the Board of Trustees was noted with pleasure.

Board members expressed gratification and commendation of the University staff upon the academic progress of the University during the year 1956-57, as indicated by the following reports:

- (1) The teaching faculty of the University has reached a relatively high level of training, probably the highest among the state universities in this section of the country. A comparison of the present full-time instructional faculty of Bowling Green State University with the average of the full-time teaching faculties of the nation is shown by the following tabulation:

Levels of Preparation of Full-Time Teaching Faculty

	BGSU	50 State Univ. <sup>1/</sup>	637 Institutions <sup>1/</sup>
Doctorate	55.9%	47.6%	40.5%
M.A. and M.A. /	41.1%	41.9%	50.1%
A.B. or less	3.0%	10.5%	10.4%

<sup>1/</sup> Official reports from institutions, as reported by Research Division of National Education Association for 1954-55. National averages believed to have declined since 1954-55 as a result of increasing shortages.

- (2) The regular full-time instructional faculty of the University reflects remarkable stability for a period of critical shortage and intensive recruitment by business, government, and other institutions. For example, last year there were less than 6% resignations from the regular full-time faculty, and this year less than 4% resignations from the regular full-time 1956-57 instructional faculty of more than 200. (Eleven temporary faculty members employed for the year 1956-57 only as substitutes for regular faculty on leave and as intern instructors have completed their periods of service in accordance with the provisions specified in their appointments. Regular faculty members returning from leave and other intern instructors will replace these eleven temporary instructors.)
- (3) Twenty-five members of the University faculty (compared with one or two a year prior to 1953) were during 1956-57 engaged in important research projects as follows: